

# Applying To: Fingerprint Technician

## Salary

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- Minimum: \$30,394.00
- Maximum: \$47,502.00

**Normal entry salary is \$30,394.**

## Nature of Work

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Incumbents in this position are responsible for fingerprinting individuals and classifying, analyzing, and comparing those records to State and Federal automated fingerprint identification systems as well as assisting with the maintenance of fingerprint files. Examples of duties include: classifying, searching and comparing fingerprints to determine if individuals have a criminal record and are who they purport to be; utilizing AFIS, REJIS, and MULES systems; fingerprinting unconscious or decreased subjects to establish identity; photographing subjects; transmitting fingerprints to other law enforcement agencies; attending pre-trial conferences and testifying in court as to prisoner identifications and evidence processing results; chemically processing and logging items for evidence.

For an additional description of this position, please refer to the [classification specification for Fingerprint Technician](#)

## Minimum Qualifications

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A high school diploma or GED with basic knowledge of computers; plus one year of experience with fingerprint classification and identification.

**Certification:** Must successfully complete AFIS Certification by the Missouri Highway Patrol within 24 months of date of hire. Must also become certified to use REJIS and MULES criminal history files and arrest records by completion of the working test period.

A limited number of applicants may be scheduled for the Oral Interview based on an evaluation of their qualifying education, training and experience as listed on the Employment Application. Include reasons for changes in employers and explain any gaps in employment on the application. Incomplete and/or carelessly completed applications will not be considered. Resumes will not be accepted as a substitute to a fully completed application.

**MEDICAL:** Candidates will be required to pass a "**Drug Screen**" and submit to a "**DNA buccal swab**" as part of the medical examination.

**VETERANS PREFERENCE POINTS:** To be eligible for veterans preference points, the applicant must submit a copy of his/her DD 214 Certificate of Release or Discharge from Active Duty with the Employment Application or at the time of the Oral Interview. The Director of Personnel may, in his discretion, accept alternate documentation.

**LAST DATE FOR FILING APPLICATION:** Applications will be accepted until a sufficient number are received to fill the anticipated vacancies. Please submit application as soon as possible. Applications can be submitted on the Internet. Visit the City web site at <http://stlouis-mo.gov/jobs>

## Examination Components and Their Weights

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- Experience and Training: Pass/Fail
- Oral Interview: 100%
- Character Investigation: Pass/Fail
- Medical Examination: Pass/Fail

No waiver of the Residency Requirement will be granted.

O.C. 2920

March 04, 2019  
2556-11G (No Wav)

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